

MEMORANDUM



Date: September 1, 2021
From: Maria Lauck, SWWDB Chairman
To: SWWDB Members

PRIVATE SECTOR

Name	Business/Organization	County
Mr. Jason Aarud	JM Mechanical Piping	Rock
Ms. Brittni Ackley	Monroe Truck	Green
Mr. Christopher Comella	Inclusa	Rock, Green
Mr. Ivan Collins	Rock County Central Labor Council	Rock
Mr. Jeff Ellingson	Edelweiss Chalet Country Club	Green
Ms. Gina Erickson	Tricor Insurance	Rock
Mr. Kendal Garrison	Lactalis American Group	Lafayette
Mr. Dave Gaspar	Miniature Precision Components, Inc.	Rock, Richland
Ms. Jill Liegel	Land's End	Iowa
Mr. Troy Marx	Upland Hills Health	Iowa
Ms. Heather Mclean	Reddy Ag Service, Inc. /Ross Soil Service, LLC.	SW Counties
Ms. Lisa Omen	Forward Services Corporation	All
Mr. Dale Poweleit	Steamfitters Local #601	Green, Iowa, Lafayette, Richland, Rock
Mr. Tom Schmit	Hodan Community Services	Iowa
Mr. David Smith	Grant Regional Health Center	Grant
Mr. Michael Williams	Bricklayers and Allied Craftworkers	All

PUBLIC SECTOR

Name	Organization	County
Mr. Art Carter	Green County Board & CLEO	Green
Ms. Heather Fifrick	SW Wisconsin Technical College	SW Counties
Ms. Linda Hendrickson	Unemployment Insurance Benefit Center	Dane
Ms. Ela Kakde	Platteville Area Economic Development Corporation	Grant
Mr. James Otterstein	Rock County Economic Development Agency	Rock
Dr. Tracy Pierner	Blackhawk Technical College	Rock, Green
Mr. Dave Shaw	Bureau of Job Service	All
Ms. Andrea Simon	Division of Vocational Rehabilitation	All

RE: Southwest Wisconsin Workforce Development Board Meeting Notice
Wednesday, September 8, 2021 from 2:30 p.m. to 4:00 p.m.
Location: Video Conference

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The Southwest Wisconsin Workforce Development Board meeting is scheduled for Wednesday, September 8, 2021, at the time and place noted above. The agenda for the meeting is attached and provides links to the enclosure documents. This will allow you to read the documents online or download them.

NOTE: All enclosures will be hyperlinked to SWWDB's website. They may be previewed and/or downloaded by clicking on the enclosure number.

In the interest of time, please direct questions regarding any of the agenda items or enclosures to Rhonda Suda at (608) 314-3300, Ext. 305 or r.suda@swwdb.org prior to the meeting.

If you are unable to attend the meeting, please contact Katie Gerhards at k.gerhards@swwdb.org or (608) 314-3300, Ext. 230 no later than **2:00 p.m., Tuesday, September 7, 2021.**

Southwest Wisconsin Workforce Development Board (SWWDB) is an Equal Opportunity Employer & Service Provider.

Auxiliary Aids and services are available to individuals with disabilities upon request. If you need this printed material interpreted to a language you understand or in a different format, or need assistance in using this service, please contact us.

For assistance, contact
SWWDB Equal Opportunity Officer
Ryan Schomber
1717 Center Ave.
Janesville, WI 53546
(608) 314-3300 Ext. 303
[Click Here to Email](#)

Deaf, hearing or speech-impaired callers may reach us by the Wisconsin Relay number 711.

Southwest Wisconsin Workforce Development Board, Inc.

**Wednesday, September 8, 2021
2:30 p.m. to 4:00 p.m.**

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(Members can call in if they prefer.)

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AGENDA

- All times are approximate -

2:30 p.m.

1. Welcome; Call to Order; Roll Call

Katie Gerhards will conduct a roll call of members and guests.

2:35 p.m.

● **2. Approval of Minutes of SWWDB Meeting**

Minutes of the June 9, 2021, SWWDB meeting are contained in [Enclosure 1](#).

Approval of the minutes from the June 9, 2021, meeting is requested.

2:40 p.m.

● **3. Financial Reports**

Danielle Thousand will share the SWWDB financial statements representing a draft of the financial condition of the organization through June 30, 2021. The following reports are submitted for review and consideration:

- Balance Sheet – [Enclosure 2](#)
- Statement of Operations – [Enclosure 3](#)

Additionally, SWWDB receives grants and contracts throughout the year that either increase or reduce the originally approved fiscal year budget. Budget modifications for the are listed in [Enclosure 4](#).

Approval of the Program Year (PY) 2020-21 financial statements for the period ending June 30, 2021, including the Budget Modifications, is requested.

4. New Business

2:55 p.m.

A. Wisconsin Pathways Home 2 Grant

SWWDB has received a \$3.8 million grant from the U.S. Department of Labor effective July 1, 2021. SWWDB administration submitted the grant application in cooperation with three (3) other workforce development boards: Fox Valley, Northwest, and Western. SWWDB will serve as the grant recipient. This project will assist individuals returning from incarceration. Rhonda Suda will discuss the grant and answer questions from Board members.

3:10 p.m. **B. DWD Monitoring Update**
 The Department of Workforce Development (DWD) provided the results of the monitoring that was conducted in May. This report is provided as [Enclosure 5](#). Rhonda Suda will provide a status update regarding the results and resolution process.

3:20 p.m. **C. Daniel Hale Williams Rock County Resource Center**
 The Rock County Job Center is now located at 1717 Center Avenue, Janesville, WI. Rhonda Suda will provide an update on the recent move.

5. Committee Updates

None.

6. Old Business

None.

3:25 p.m. ● **7. Consent Agenda**

SWWDB’s standard consent agenda includes policies and performance reports. These items can be approved in one action, rather than through the filing of multiple motions.

A. Approval of SWWDB Policies and Revisions

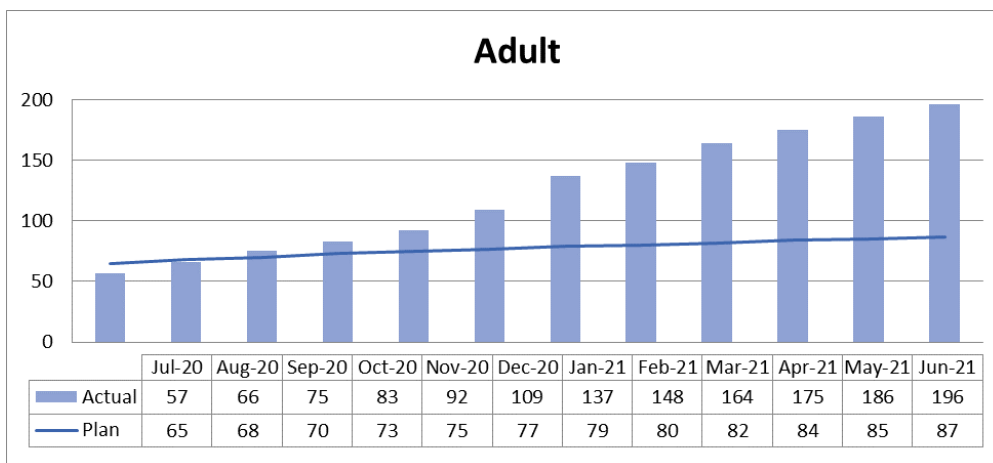
[Enclosure 6](#) includes one (1) revised policy:

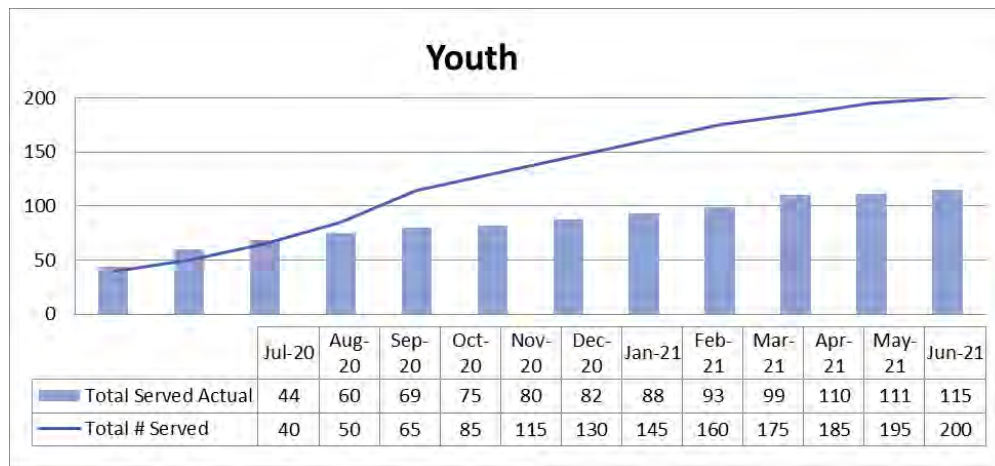
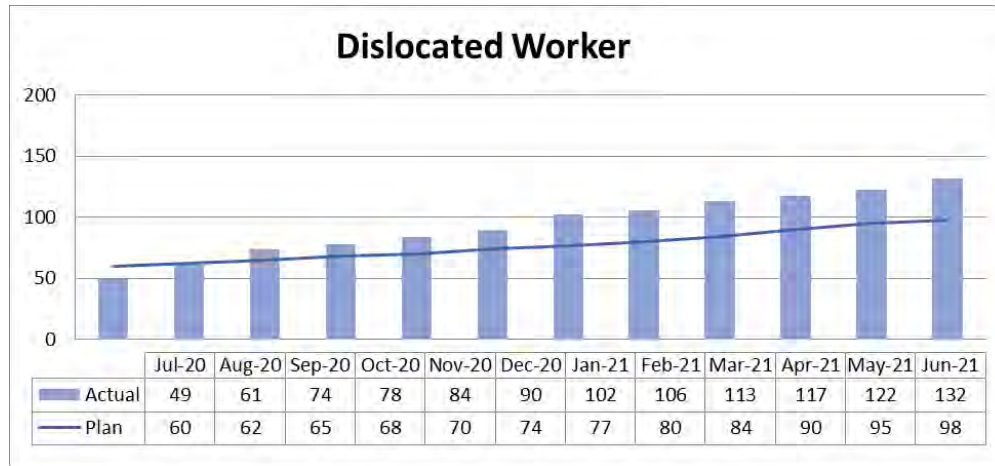
- B-513 Fraternization – includes Department of Corrections updates

B. Performance Reports

WIOA Planned Participation

The Workforce Innovation and Opportunity Act (WIOA) service provider contract includes participation goals. Failure to achieve the stated participation goals, within a 10% variance, requires a corrective action plan. Manpower struggled to meet the goals for the Youth program. This is not surprising given the effects of the pandemic.





WIOA Performance Measures

WIOA requires performance accountability. The U.S. Department of Labor (DOL) holds state and local areas accountable through the application of performance measures. These performance indicators are an assessment of the effectiveness of the public workforce system at the state and local levels. Every “Titled” program within WIOA utilizes the same performance measures/indicators. The performance data provided below reflects Program Year (PY) 2020-21 reported in Quarter 4. These are preliminary results. SWWDB and Manpower are currently reviewing customer records to verify results. It should be noted that the Quarter 2 employment rates and Median Earnings were measuring employment in the middle of the current pandemic (Q2 – 01/01/2020 through 12/31/2020). SWWDB is hopeful the performance level will reduce the negotiated rate due to the pandemic and thus brings SWWDB closer to meeting and/or exceeding performance levels for the program year. This is not guaranteed and is solely based on the results of the Statistical Adjustment Model after it is re-run for the program year.

2020.2021 Program Year	PY 20 Plan	Actual Q4*
ADULT PROGRAM		
Q2 Unsubsidized Employment	76%	62.4%
Q4 Unsubsidized Employment	74%	66.7%
Q2 Median Earnings	\$5,000	\$5,472
Credential Attainment Rate	66%	61.3%
Measurable Skill Gains	42%	73.2%
DISLOCATED WORKER PROGRAM		

Q2 Unsubsidized Employment	82%	69.6%
Q4 Unsubsidized Employment	79%	76.3%
Q2 Median Earnings	\$7,500	\$6,676
Credential Attainment Rate	70%	81.8%
Measurable Skill Gains	55%	77.1%
YOUTH PROGRAM		
Q2 Unsubsidized Employment/Education	70%	67.4%
Q4 Unsubsidized Employment/Education	68%	61.4%
Q2 Median Earnings	\$3,000	\$3,261
Credential Attainment Rate	62%	41.0%
Measurable Skill Gains	34%	73.3%
	Exceed	6
	Meet	5
	Fail	4
* Actual numbers were taken from the exit cohort timeframe 01/01/19 through 06/30/2021 which represents the Year-to-Date analysis.		

FoodShare Employment and Training (FSET)

Able-bodied adults without dependents who receive FoodShare benefits are required to meet 80 hours of work requirements every month. Participating in the FoodShare Employment and Training (FSET) program is one way individuals can be in compliance to this requirement. Additionally, any FoodShare recipient who is 16-years old or older can volunteer for the FSET program and receive services.

The table below provides an overview of SWWDB’s compliance to the Service Level Agreement goals indicated in the contract held with the Department of Health Services.

Service Level Agreement Goal 10/2020 to 6/2021	Plan	QTR 1	QTR 2	QTR 3	QTR 4
Average Monthly Enrollment to Referral Ratio	25%	22.4%	69.23%	64.71%	
Component Participation	40%	81.95%	82.48%	75.10%	
Education and Training Component	25%	48.44%	47.31%	56.02%	
Contacting Referrals	95%	100%	100%	100%	
Scheduling Appointments	95%	98.9%	100%	100%	

Board approval to accept the consent agenda as presented is requested.

8. Organizational Information & Recurring Business

3:40 p.m.

A. Rapid Response Activity/Updates

Upon notification of a company closing or significant layoff, SWWDB and job center partners organize Rapid Response events with the employer to introduce the affected employees to the services available within the public workforce system and to answer questions relating to unemployment, retraining, local employment opportunities, etc. The table below provides an overview of layoff/closure activity since July 1, 2021.

No board action is required.

Program Year 2021-22					
Company Name	Layoff Date	Affected Employees	RR Sessions or Meetings Held	Attendance	Receiving Services in DW Program
Durr Universal	8/31/2021	87	3 sessions -7/13/2021 Job Fair -7/22/2021	72	21
HUFCOR	8/3/2021	166	at Union Hall 6/27/2021 & 7/14/2021 Job fair 7/15/2021	120	19
Chrysler	7/23/2021	1,641	NA	NA	11

3:50 p.m.

9. CEO's Report

- Hiring
- Worker Advancement Grant Application

3:55 p.m.

10. Chairperson's Report

4:00 p.m.

11. Adjournment

The next SWWDB meeting is scheduled for December 8, 2021.

- **Action Requested**

All Times are Approximate